

ACADEMIC AUDIT REPORT 2082



NESFIELD INTERNATIONAL COLLEGE

Submitted by:

Academic Audit Team

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Submitted to:

Internal Quality Assurance Committee

Nesfield International College

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Batukbhairab, Lagankhel, Lalitpur

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1. Objectives of the Academic Audit

As per the mandate of the Internal Quality Assurance Committee (IQAC), dated 11th Baishakh 2083, an Academic Audit Team comprising three members was constituted to conduct the academic audit of Nesfield International College for the academic year 2082. The audit was undertaken as part of the College's commitment to quality assurance, academic accountability, and continuous improvement of its educational practices.

The primary objective of the academic audit was to evaluate the effectiveness and efficiency of the academic processes and practices adopted by the College and to assess their alignment with established academic and quality standards. The audit also aimed to identify the strengths, achievements, good practices, gaps, and challenges in the existing academic system and to determine areas where further improvement and quality enhancement were required.

Furthermore, the audit sought to assess the effectiveness of teaching-learning practices, academic planning and implementation, assessment and evaluation mechanisms, research activities, co-curricular and extracurricular activities, extension and outreach programs, student support mechanisms, and the utilization of academic infrastructure and learning resources. The audit was also intended to provide constructive feedback and evidence-based recommendations that could support institutional planning, informed decision-making, academic improvement, and the continuous enhancement of the quality of education provided by the College.

2. Scope of the Academic Audit

The scope of the academic audit covered the major academic and support activities of Nesfield International College during the academic year 2082. The audit encompassed the overall teaching-learning process, curriculum implementation, classroom practices, practical and laboratory-based learning, student assessment and evaluation, academic monitoring, student engagement, and the utilization of academic resources and facilities.

The audit also covered research and scholarly activities, co-curricular and extracurricular activities, extension and outreach programs, student development initiatives, and other institutional activities contributing to the holistic development of students. The team



examined the mechanisms adopted by the College for academic planning, implementation, monitoring, evaluation, feedback, and continuous improvement.

The scope of the audit further included the adequacy, accessibility, utilization, and maintenance of academic infrastructure and learning resources. The team conducted on-site visits to classrooms, computer labs, digital logic lab, hotel management kitchens, bakery facilities, restaurants, libraries, and other relevant learning spaces to observe their physical condition, availability, utilization, and contribution to effective teaching-learning and practical education.

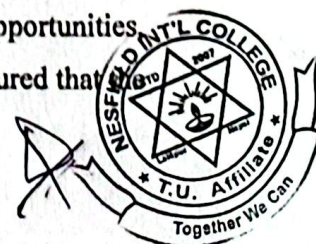
The audit also considered the Student Satisfaction Survey Report 2082, Stakeholders' Feedback Survey Report 2082, and Tracer Study Report 2082 in assessing the effectiveness of academic processes and identifying opportunities for further quality improvement.

3. Audit Methodology

The Academic Audit Team adopted a systematic, participatory, and evidence-based approach to conduct the audit. The methodology involved a combination of documentary review, analysis and interpretation of institutional data, physical verification, on-site observation, and direct interaction with concerned stakeholders.

The team reviewed relevant documents, records, reports, data, and other supporting materials related to the academic and administrative functioning of the College. The information was examined to assess the extent to which institutional policies, plans, procedures, academic practices, and quality assurance mechanisms were being implemented effectively. The team also compared documented provisions with actual practices wherever possible. Further, feedback was collected wherever required to supplement documentary evidence and to understand the experiences and perceptions of different stakeholder groups.

The audit methodology also included physical verification and direct observation of academic and practical facilities. During visits, the team observed the teaching-learning environment, availability and utilization of resources, practical learning opportunities, instructional facilities, and general academic practices. This approach ensured that



audit was comprehensive and focused not only on compliance but also on academic effectiveness and continuous quality enhancement.

4. Sources of Evidence

The Academic Audit Team used multiple sources of evidence to ensure a comprehensive and objective assessment of the academic practices of Nesfield International College. The major sources of evidence included the Educational Management Information System (EMIS), academic departments, administrative sections, various cells and units, the Student Council, alumni, students, faculty members, and other concerned stakeholders.

Documentary evidence included institutional records, student satisfaction survey report, stakeholder feedback survey report, tracer study report, faculty appraisal report, departmental reports, reports of cells and units, plans, policies, procedures, performance-related data, and other relevant documents and information provided by the concerned departments, cells, and units. Information available through EMIS was also reviewed and considered as an important source of institutional evidence.

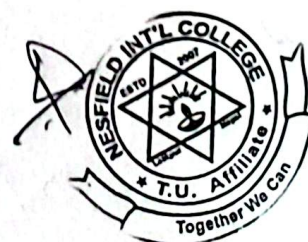
Primary information was obtained through direct interactions and consultations with various stakeholders. Their feedback provided valuable insights into the effectiveness of teaching-learning practices, assessment and evaluation, academic support services, student engagement, learning resources, institutional facilities, and other aspects of the academic environment.

Physical evidence was obtained through on-site observations of academic facilities. These observations enabled the audit team to verify the availability, adequacy, accessibility, utilization, and maintenance of academic infrastructure and learning resources.

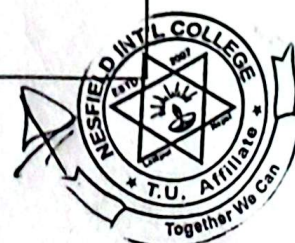
The triangulation of documentary evidence, institutional data, stakeholder feedback, and direct observations enabled the team to develop a balanced assessment of the College's academic practices. The consolidated evidence served as the basis for identifying the major findings, strengths, good practices, gaps, and areas for improvement.

5. Major Findings

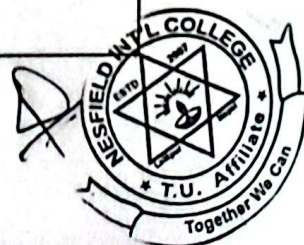
Major findings of this audit are presented in the tabular format as follows:



Criterion	Items	Verification Yes / No	What is in place	Progress/ improvement	Suggestion/Feedback
1. Policy & Procedures	Mission, Vision, Goals and Objectives	Yes	College Vision, Mission, Goals and Strategic Objectives are mentioned in Chapter 4 of Strategic Plan 2026-2030.	The Strategic Plan 2026-30 is under implementation now.	Need to evaluate the progress annually.
	Strategic Plan / Action Plan	Yes	- Based on the experience of strategic plan 2021-25, IQAC prepared the strategic Plan 2026-2030 and CMC endorsed it on dated 18 Asar 2093. - An integrated Annual Action Plan is prepared for the academic year 2082 by Internal Quality Assurance Committee (IQAC). Along with integrated action plan, all the cells and departments also formulated annual plan for the academic year 2082.	IQAC periodically provides the check list to the departments and cells and units to track the progress status. IQAC has given the mandate to merge ISSC and CGC and accordingly formed a committee lead by RMC Coordinator to rewrite the cell operational guidelines.	IQAC has to ensure that the Integrated Annual Plan 2082 is in line with the motto of Strategic Plan 2026/30.
	Academic Calendar	Yes	College prepared and implemented academic calendar for all the activities for the academic year 2082. IQAC develops an academic calendar on google sheets and all the academic departments, cells, units and college administration are offered to mark their programs on the calendar. Once published, all the cells, units, departments, administration and students follow the calendar.	Practical classes and lab hours have been added. Further, the extracurricular and cocurricular activities are specified according to the themes of academic programs.	All the students require distinct practical sessions. Specify the practical and lab classes and their nature to all the programs as a part of their regular routine.
	Calendar of Operation	Yes	Operational Calendar is prepared for day-to-day activities of the college.	It reduced the inter departmental overlap of activities.	Participate the operational level staffs in preparing the calendar.



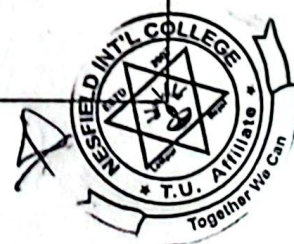
By laws	No.	The college has not endorsed any bylaws.		Develop bylaw to regularize teaching-learning environment of the college.
Guidelines	Yes	Cell operational Guidelines 2024, Student Council Guidelines 2022, College Working Guidelines 2021 are currently in effect.	The college has revised the Cell Operational Guidelines 2021 in the year 2024. Further, these guidelines are being revised time and again to address the institutional needs.	Since this is coeducational college, urgent need is to develop policy that address the possible harassment issues.
Appointment letters / JD / ToR to individuals and units	Yes	Appointment letters are prepared and provided to academic faculties, administrative staff and supporting contract employees. The information such as job discretion and terms of references are provided along with appointment letter.	HR-related data have been systematically maintained and made readily accessible for institutional use.	Move for paperless HR management, completely integrate it through EMIS.
Appraisal	Yes	Performance appraisal form has developed for teaching staffs which involves academic, publication research and student support that involve three dimension and three scales such as self-appraisal, appraisal by immediate supervisor and appraisal by principal. Similarly, for non-teaching staffs, different dimensions have used for evaluating performance based on terms of reference. Detail about performance appraisal of teaching and non-teaching staff are specified in college working guidelines 2021.	HR succession activities have been made effective.	Linkage it with the allocation of class routine of the teachers.
Award/ Reward	Yes	Both teaching and non-teaching staffs who have contributed for the institution for more than ten years are awarded.	Based on the performance appraisal report, college	Promote internal recruitment practice based on the



		• Provision of mini-research award and collaborative research award is in place • Provision of mini-research award to students is also in effect. • Students are awarded with trophy and certificate of achievement having 1st, 2nd and 3rd in various games annually organized by the college. • The scholarship schemes for student are mentioned in College Working Guidelines 2021 chapter 6.3. Award and honor recommendation committee comprising six members is responsible for recommendation to CMC for awarding students. ✓ Students are awarded with monthly fee waiver for yearly programs and specific amount for semester programs based on merits by considering TU board exam result. ✓ Besides, a student and a faculty who visit library most are awarded annually by providing a token of love.	management has promoted some part time faculties to full timer and accordingly has increased their responsibility and pay. • Mini research award of Rs 45,000/- each was provided for 4 works (Purushottam Ghimire, Badri Tiwari, Jaya Dhakal and Nabeena Basnet, and Damodar Niraula). • 2 Collaborative research grants were awarded (with Patan Campus and Jana Bhawan Campus) of Rs 50,000/- each.	performance appraisal specially for the higher level positions. It works as a motivation tool. • Motivate students to participate the mini-research activities.
Provision for stakeholders' feedback	Yes	The college has provision of getting feedback from stakeholders such as parents/guardians, students, alumni/graduates, faculty, and staffs.	Area of the feedback is extended. It includes information system, teaching learning activities, extracurricular and cocurricular activities, infrastructure, and quality initiatives	Besides feedback survey, organize meetings with stakeholders on a periodic basis for the collection of feedback.

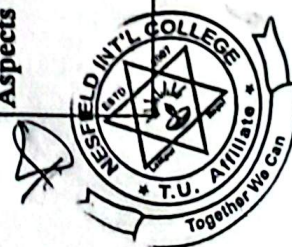


Appoint/MOU with external agencies and experts	Yes	As a quality enhancement instrument and for various other purposes, the college has appointed external agencies and experts at different time. The college has inked agreement with various institutions.	The college has inked MoU with: • Gupteshwor Mahadev Multiple Campus, Pokhara for student exchange and other activities. • Connected with Youngsan University of Korea • And other social organizations Activate the MoUs, and organize joint activities with those organizations	Though having MoU with Youngsan University, Nesfield has not been able to conduct collaborative activities with it. Reinforce the relationship for institutional benefit.
Students' involvement in management system and quality assurance	Yes	Students involve in different cells and units to improve management and quality assurance. Further, Student Council, Student Alumni Association, Student Clubs and class representatives are the platform to ensure students involvement in the management system and overall quality assurance mechanism.	Students' interest to be part of cells is increased. Activities of Student Alumni Association are increased.	Redefine the Student Council as Student Quality Circle and extend their participation in their quality assurance mechanism.
Mechanism to combine teaching and research	Yes	• Research Management Cell (RMC) stands to conduct this. • Teachers are encouraged to participate in mini-research and collaborative research. • Students are called for mini-research award. • RMC rewards students having best dissertation and project work of both Master and Bachelor levels. • Organization of orientation programs for project work and dissertation writing for Bachelor and Master level students are conducted respectively. • The college organizes National conferences.	• The college organized Students' National Conference. • Mini-research award provided to 4 proposals from teachers. • RMC publish Bi-annual research journal 'The Batuk'. • Best report/dissertation award provided to	• It is better to participate faculty members in more research activity based on budget allocated. • Besides, RMC should encourage faculties for research article writing and publication. For this purpose, RMC should organize research and journal writing workshop for



			Proposals are requested for joint research work with students from individual and institutional researchers. • RMC organizes research methodology training for faculties to improve their research knowledge.	students of all programs.	faculties and non-teaching staffs.
Innovation for institutional growth	Yes		The college has adopted various ideas and approaches for institutional growth. Some of the innovative approaches are: integration of technology, industry partnership, online and blended learning, initiation for entrepreneurship and incubation, student support services, continuous professional development, collaboration etc.	• The college has signed MoU with Idea Studio Nepal for the promotion of entrepreneurship culture among students, faculties and staffs. • The college established incubation center. • The college established student friendly café where students are promoted to invest time on discussing business idea along with cups of tea and coffee.	Empower HoDs, faculties and non-teaching staffs to take initiative for institutional growth
Use of Lesson Plan & teaching aids			Teaching learning activities are guided by lesson plans prepared by faculties.	HoDs verify and approve lesson plan prepared by faculties. Lesson plans are improved annually.	Public lesson plan on website so that the students can also get access and follow accordingly.
Use of ICT/EMIS			• EMIS Cell stands for the implementation of ICT.	Launched new website of the college.	Functionalize the EMIS in full fledge as soon as

2. Curricular Aspects



		Vividia Softech Pvt. Ltd. Provides website and EMIS service to the college.	EMIS is partially implemented.	possible.
Use of E-materials/Access to Scholarly articles		The college, under RMC, is publishing Interdisciplinary journal 'The Batuk' bi-annually. It is published digitally on nepjol platform.	The scholarly articles published on The Batuk is freely available via nepjol. Similarly, the articles published by other journals in nepjol are also freely available for academic and professional use.	It is advised to get access of international e-materials and scholarly articles. It helps the teachers as well as students to get quality teaching-learning materials and be updated on global practice.
Project work / Field Survey / Field Work		Student project work and dissertation activities are conducted under the coordination of the Research and Monitoring Committee (RMC), which assigns supervisors to guide and monitor students throughout the process. However, fieldwork reports, camp reports, and field survey reports are prepared under the supervision and guidance of the respective subject teachers and department heads.	RMC conducted supervision trainings for faculties.	Ensure mandatory participation of all the concerned teachers in dissertation/report supervision.
Internal assessment – Class Test / Surprise Test		The College has a systematic internal assessment and feedback mechanism through EMIS. Class, surprise, and unit tests are conducted and recorded by subject teachers. Three terminal examinations are conducted for annual programs and two for semester programs. A re-examination provision is also available for students who fail a subject.	The college has a system to disseminate the progress report card of terminal examination to the parents.	Publish result of internal exams timely.
Student support – remedial coaching / Special Classes		Based on the analysis of students' terminal examination results and the individual need, remedial classes are organized. In contrast, extra classes are arranged upon students' requests and	A 16 lecture hour non-credit course 'Academic writing and Soft skills' is in effect.	- Make the remedial classes more effective. - Add other market oriented non-credit



			are generally made available to all students. The College also provides free CMAT and entrance examination preparation classes to support students in their admission.		course.
Parents meeting – evaluation of student's progress			Regular parent meetings are organized to share students' academic progress, while individual meetings are arranged based on students' performance or parents' requests. Terminal examination scorecards are also distributed directly to parents during these meetings.		Keep continue this practice.
Feedback from students			Students provide feedback on College activities through the student council, meetings, grievance redressal cell, suggestion box, satisfaction surveys, and direct interaction with faculty, department heads, management, and the College website.	Survey is being conducted regularly.	Encourage students to provide constructive feedback.
Steps taken on the feedback			Internal Quality Assurance Committee takes initiation for responding the feedback provided by the stakeholders such as updating website and updating EMIS. Similarly, Grievance Redressal Cell decides on the feedback.		Incorporate the constructive feedback to the decision making and policy making process.
Orientation program and evaluation system			Orientation programs are organized for all program students before commencement of their classes. Curriculum provided by university, academic progress evaluation system of respective programs, and students code of conduct are disseminated during orientation.		• Make orientation programs more comprehensive and interactive • reinforce the information periodically to ensure that students remain well informed throughout their studies.



Mechanism to obtain feedback from academic peers and employers	The college has suggestion box and the practice of conducting feedback.	Reach out to them, strengthen the collaboration for institutional development.
Promotion of Civic Responsibility	Extension and Extracurricular cell (EEC) is responsible to conduct activities that promote civic responsibility among students. Students involved in various activities such as cleanliness programs, blood donation, raising fund from social work students to donate community schools of rural regions, conduct and participate in public awareness programs. Scholarship is provided to the students based on recommendation of local authority and institutions.	Expand and institutionalize community engagement with diverse and regular community outreach activities Strengthen coordination with local authorities to identify deserving students and ensure that scholarship opportunities reach to disadvantaged and marginalized backgrounds.
Efforts for all-round personality development of students	The College conducts various co-curricular and extracurricular activities to enhance students' academic, professional, and soft skills, including training, language courses, cultural and sports programs, industrial visits, guest lectures, workshops, educational tours, and career development activities. A one-credit non-credit course on academic writing and soft skills is offered at the bachelor's level, along with student exchange programs for BHM students.	Systematically document students' participation and evaluate the outcomes. Make those programs interesting by adding some fund or entertaining events in between the activities.



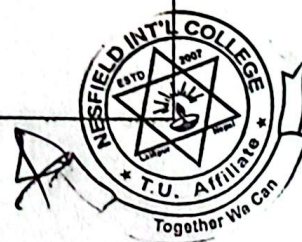
3. Faculty Profile	Research Projects completed / on going		RMC calls proposal for mini research from faculties once a year.	Faculties are called for mini research taking students as research assistant.	Encourage teachers and students to participate in mini-research projects.
	Participation in Seminars / conferences/ workshop		Faculties and students are encouraged to participate in seminars and conferences.	• Damodar Niraula; Presented paper in National conference organized by Texas Int'l College	Faculty participation in those platforms seems insufficient. Encourage them by incorporate this in succession plan.
	Papers / articles / books publication		Faculties are involved in writing and publishing scholarly works.	In the year 2082, faculties published: • Seven research articles in The Batuk • One article in NPRC Journal of Multidisciplinary Research • One article in Interdisciplinary Journal of Innovation in Nepalese Academia	Involvement of teachers in writing books is found low. Encourage them by providing guidance and reward.
	Consultancy service for Training / Workshop / Seminar		Nesfield encourages faculties to participate in consultancy services for training, workshop, and seminar.	Evidence not found specially for the year 2082.	The college should ink MoU with different agencies in line that the faculties can provide them the consultancy services.
	Preparation of E-learning materials / Content		A File server is placed in library which contains e-learning materials (ppt and notes) prepared by faculties and the electronic course books.	Number of Books: Ppt: 15 Disertation: 50 Reports: 70	Incorporate all these materials in LMS.



4. Profile of Students	M.Phil. & Ph.D award	The college has provision of financial support to those who pursue to join higher degree.	The college financed 2 teachers for their M.Phil. study.	Make continuous reinforcement to faculties for joining M.Phil. & Ph.D
	National/International Award	There is no national/international award received by the faculties/college.		Provide appropriate facilities to faculties to get such recognition
	Student Profile Update	EMIS is in operation for the management of students' profile	The detail of student profile is available and updated in EMIS.	Produce and analyze the EMIS reports periodically and identify the possible areas of correction
	Students involvement in ECA	Some of the major extracurricular activities organized by cells, units and departments are leadership training, barista training, Japanese language course, cultural programs, games and sports programs, industrial visit, guest lecture, orientation programs, recreational activities, educational tours, case study and presentation, participation in student council programs, CV and job application writing, and seminar.	Students participation in such programs is proportionately increasing	Make the events more innovative by involving employers, industrialists and the professionals.
	Study tour / industrial visits / exhibitions / Internship / Training	- Study tours have been conducted for all students at different time in various locations. - Industrial visits are organized so as to help students in preparing their project reports - Internship inside Nepal and abroad is being organized for students of BHM 6th and 7th semester. Likely, students of BASW, BCA and BBM are involved in internship programs at different NGOs, INGOs and corporate houses inside country. - Faculty development programs are being organized by the college on periodic and need	Voluntary participation of students on training is being possible.	It is essential to emphasize industrial tour for management students. Along with exhibition and food fiesta activities, it is better to organize other programs inside and outside the college premises.



			basis. - Research methodology training and APA citation/ referencing training are organized for the students. - Public speaking training has been conducted and accordingly organized Welcome Farewell and the like programs by mobilizing student as MC.			
	Achievements in national/international events		Students at Nesfield have not achieved any positions in national/international events in the year 2082.			Encourage and sponsor students to participate in such events.
5. Infrastructure	No. of class rooms and ICT facility in relation to enrolled students		- The total number of available rooms are 29, 22 rooms have attached projectors, - The entire college area is connected with high speed internet, - a conference hall having smart board, 2 computer labs having 84 computers in total and 2 smart boards, 1 network lab	Smart boards added in computer labs For BCA program, established network lab having 5 switch boards, 5 computers and routers.	Upgrade computers on labs	
	Departmental Library / Adequacy of reference materials		There are six (6) academic departments and for each department there is departmental library.	Each department library has approximately 25 course and reference books. However, reference books are not sufficient	Add updated reference books in departmental library. Adding International and Nepali reference book in an appropriate proportion increases value of library.	
	No. of computers – for teachers		For 6 departments, 6 desktop computers with internet connectivity are installed. Furthermore, teachers are provided laptops for teaching in class rooms. There are altogether 8 laptops for		Provide dedicated laptop to HoDs that gives them mobility and flexibility.	



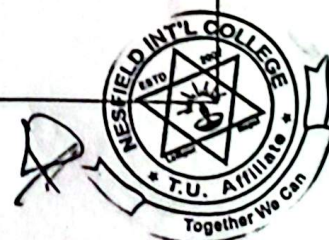
		teaching-learning activities.		
No. of computers – for students		There are 42 computers with internet connectivity in hi-tech computer lab, 42 computers in general computer lab, 15 computers in library with internet connectivity. In BCA digital computer lab, there are 5 computers for hardware practical works. There are 5 computers in network lab	Established network lab having 5 computers for BCA students	Upgrade the computers in labs
No. of computers for research scholars		There is a computer in Research Management Cell for research work. Research scholars use computers in library and computer lab.		Add some laptops dedicated to RMC.
Inventory status		For maintaining inventory of assets and materials, there is the provision of a store room. A store-keeper is responsible for maintaining record of fixed assets and regular operating materials in separate store books. There is the system of recording and coding after the store entry of all the fixed assets.		Integrate inventory system with EMIS.
Health Care Unit and First Aid Kit		There is provision of a separate health care unit with the appointment of a staff nurse. First Aid service and First Aid Kit is available there.		
Facility of clean and safe drinking water		There are dispensers in each stairs of all buildings for wholesome water with hot and cold-water facility. Moreover, jar water is used as clean and safe drinking water.		
Canteen facility		There is a cafeteria having capacity of around 100 seats with the facility of hygienic food in		Ensure hygiene and food safety. Develop the



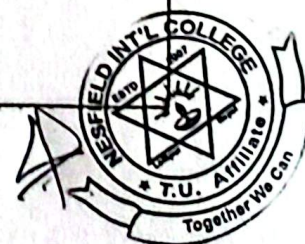
			reliable price. The cafeteria service is available both for morning and day shifts students. Nesfield ICafe is under operation in collaboration with Idea Studio		mechanism of checking hygiene and food safety periodically.
Facility of Washrooms			There is the provision of washroom for both the students and staffs. There are separate washrooms for boys and girls in each building.		Construct a washroom on the rooftop of Block A to serve the upper floors of Block B.
Facility of changing room			There are changing rooms both for boys and girls students. There is locker facility too especially for BHM students.		
Separate Counseling room			Coordinator of Career Guidance Cell (CGC) is responsible for counselling and career guidance activities.	A separate counseling room is available. IQAC has decided to merge CGC with ISSC and thus the guidelines are being amended.	The counselor should be available for both morning and day shift students.
Facility of indoor/outdoor games / Playground			The college organizes 'sports week' in every academic year. Indoor games include table tennis, badminton, and chess. Similarly, outdoor games include football, Volleyball, Basketball, Cricket, Marathon. Outdoor games are organized in nearby ground on rent.		Include digital games in such events.
Labs			The institution has its own different labs such as • For BHM practical work there are three kitchens, two restaurants, one bakery, and one housekeeping service. • For BCA practical, there is a separate digital lab and a networking lab • Two computer labs with internet connectivity for all the students.	A networking lab specially targeting BCA is added this year	Better to manage a separate psychological test lab.



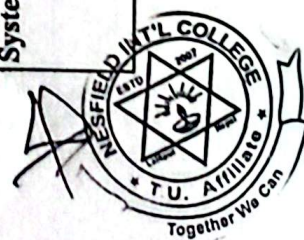
				Psychological test tools.		
6. Activities of departments and faculties	Annual Plan		Each department has its own annual plan accumulating all the annual activities of the concerned department.	Annual plan of the departments is reflected in the annual calendar	Make the activities specific and aligned with the course theme.	
	Consultancy service		There are very few efforts for consultancy service.		Build and strengthen the industry network and encourage faculties for consultancy service.	
	Association Meetings		It involves departmental meetings, meetings with parents/guardian, student council, students' representatives, and with other stakeholders.	The departments, cells, and others conduct meetings periodically and on a need basis	Regularize the meeting and ensure impact of decisions taken thereof.	
	Guest lectures		Departments, on request of teachers and on self-assessment, make necessary arrangements for guest lectures.	Guest lecture on Mindfulness and other subjects were conducted	Arrange guest lectures from industrialists, give focus on technology and other contemporary issues.	
	Conference / Seminar		The college is regularly organizing conference and seminar.	The college organized Students' National Conference in the year 2082.	Organize seminar and workshop for teachers.	
				Seminars are organized as per the requirements of the syllabus.	Plan one international conference for the period of Strategic Plan 2026-30	
	Interaction with Industry / Research Centers/ Edu. Institutions		The college established formal relationship with Gupteshwor Mahadev Multiple Campus, Pokhara for student exchange. However, the relation with research centers has not been established yet.	Students of BHM program visited Gupteshwor Mahadev Multiple Campus as part of student exchange	Build relationships with research centers and make interaction on research relevant to teachers as well as students.	



Job Placement	CGC looks after the job placement of students.	Students are notified for vacancy announced by organizations via job center.	Link MoU with some job agencies for the placement of interested students of college
7. Teaching Learning			
Assessment of students' need and aptitudes	Prior to the admission, authorities of college conduct interviews to assess students' area of interest and accordingly guide them to program selection. The college offers free CMAT / Entrance preparation classes to the needy.		Conduct survey among students within a month of session beginning. Identify the gap if exists and make correction.
Orientation to the students	After enrollment, students participate in orientation programs where they receive comprehensive information about the curriculum, class schedules, rules and regulations, assessment and evaluation procedures, career opportunities, and future prospects. • The college conducts 3 internal exams in each year for yearly programs and 2 in each semester for semester programs. The results are distributed to students, feedbacks are given individually and even at the parent's meetings. The feedbacks are also given to the students through EMIS. • Toppers of the semester/ year are rewarded as per scholarship scheme.		Encourage interaction with faculty, senior students, and administrative staff to support students' smooth transition into college life.
Students evaluation system and feedback			Publish the result of internal assessment on time. Interact with students about their assessment and the result in and outside the class.
Curative Examinations	Re-exams are conducted after result of terminal exams.		Regularize the activity.
Bridge/ remedial courses	Free CMAT and entrance examination preparation classes are provided to students seeking admission to bachelor's and master's		Conduct it on a regular/ need basis.



				level semester programs. In addition, departments conduct remedial classes for students in need of additional academic support following the publication of examination results.		
Assignments				Assignments are scheduled by the subject teacher.	Assignment is the part of internal evaluation.	Better to digitalize the assignment system.
Presentations				Students are encouraged to make presentations. They prepare PPTs in their regular classes as well as make presentation during viva of project works/dissertation. They also do presentation by making short video clips.	Students participate in Nesfield Mandala Mastry Competition, miniature hotel design competition, advertisement video making competition etc.	Incorporate student-led PPT presentations as a regular course activity to promote active participation and foster a student-centered learning environment.
Student Support and Guidance				Students are offered orientation programs, trainings, seminars etc. Students are awarded and rewarded. Professional and leadership skill trainings, motivational classes & career counselling sessions are conducted.	CGC supports students for their career guidance and supports for the placement.	Continue the initiation.
Scholarships				College Working Guidelines 2021 has made provisions for merit-based scholarship, scholarship to sports person, scholarship to differently able persons, scholarship to persons recommended by University and Government bodies and Nesfield Chairperson Scholarship.		Ensure the scholarship goes to the right students.
8. Information System	EMIS / Updated Academic Record			EMIS uses integrated software that links library, and administration. It regularly updates and circulates academic as well as non-academic data generated by the system.	The college is using EMIS software developed by Vividia Softech.	Incorporate all the quality aspects of college in it and make it a complete one stop solution.
	Analysis of record			The data/records are analyzed and shared to the concerned stakeholders.	EMIS prepares EMIS report periodically.	Utilize the EMIS report in decision making.



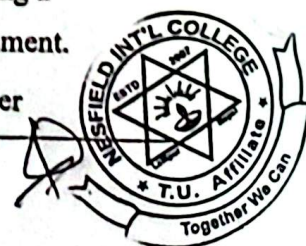
Record Keeping system		Data related to the student enrollment, examinations, attendance, teaching activities, graduated students, research related activities, college publications etc. are recorded on EMIS. The college provides information to its stakeholders through various means.		Develop an App and use it for daily operation.
Information Access to stakeholders			Developed new website.	Ensure that the information is being published timely through right platform.
Publication Unit and Publications		RMC publishes 'The Batuk' – a peer reviewed journal. Nesfield Reflection as the platform of Students' voice is also published. EMIS publishes brochures, prospectus, leaflets etc. IT personnel updates website and social medias.	Volume 12, Issue 1, January 2026 of The Batuk is published. Volume 2 of Nesfield Reflection is published in the year 2082.	Like The Batuk, publish the digital copy of Nesfield Reflection on the college website.
Dissemination of public information		EMIS oversees public information, including brochures, prospectuses, and leaflets, and gathers stakeholder feedback. IT personnel manage and update the college website and social media platforms.		Ensure timely publication of those information.
Means/Medium of information dissemination		The college provides information through various means like EMIS, Website, Social Media platforms, Research journal, notice boards, meeting with stakeholders, brochures, prospectus, leaflets, mass media platforms and hoarding boards etc.		Develop it as a source of the college's competitive advantage.



6. Key Findings

Strengths

S.N.	Strength	Evidence
1	Supportive and friendly academic environment	Graduates value the friendly, supportive environment and positive institutional culture. Students also report respectful treatment by non-teaching staff and friendly administrative services.
2	Quality teaching and teacher competence	Teaching was identified as the strongest area in the faculty appraisal. Most faculty members were categorized as effective or highly effective, while students rated teacher competence positively.
3	Positive teacher–student relationships and academic support	Graduates particularly appreciated teacher-student relationships and faculty support. Stakeholders also gave positive feedback on academic support services.
4	Learner-focused teaching and learning	Teaching and learning received positive ratings from stakeholders, and the overall student satisfaction score indicates a generally satisfactory academic experience.
5	Practical learning orientation	Graduates recognized practical learning as a strength, indicating that the College has a foundation for strengthening experiential and applied education.
6	Strong co-curricular engagement	Student and stakeholder surveys reported positive perceptions of co-curricular activities and their contribution to student development.
7	Positive institutional reputation and effective administrative support	Institutional reputation along with students expressed relatively high satisfaction with friendly and respectful treatment by non-teaching staff.
10	Research encouragement and potential for scholarly development	Graduates and faculties appreciated institutional encouragement for research and providing a foundation for further scholarly development.
11	Career orientation	Graduates recognized the College's career



S.N.	Strength	Evidence
		orientation, indicating a positive basis for strengthening internships, placements, employability activities, and industry engagement.
12	Strong alumni goodwill and willingness to contribute	Alumni expressed willingness to mentor students, share professional expertise, participate in institutional activities, conduct specialized sessions, support events, promote the College, and contribute to the alumni network.
13	Positive stakeholder engagement and communication channels	Stakeholders showed high engagement with the communication mechanisms used by the College, and most published materials received positive reviews.
14	Culture of quality assurance and continuous improvement	The reports collectively provide evidence that the College is gathering feedback from multiple stakeholder groups and using the findings to identify quality-enhancement priorities.

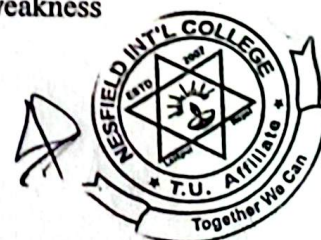
Areas for Improvement

a. Teaching, Learning and Practical Exposure

- Improve the availability, functionality, and adequacy of laboratory materials.
- Increase industry exposure and educational tours.
- Strengthen the integration of practical experiences with classroom teaching.
- Increase the use of technology, digital learning materials, and appropriate educational platforms.
- Disseminate effective teaching practices across different academic programs.

b. Research and Scholarly Output

- Scholarly publication and dissemination is the most significant weakness identified in the faculty appraisal.
- Book publication is particularly low.



- Faculty require greater practical support for research and publication.
- Faculty appraisal scores should be used more effectively as a developmental tool, with follow-up support and subsequent review.

c. Internship, Placement and Career Development

- Increase the availability and quality of internship opportunities.
- Strengthen job placement and employer linkages.
- Develop stronger connections with industries and professional organizations.
- Provide more career-oriented activities, including specialized sessions, employer interaction, career counseling, and job-related information.

d. Library and Learning Resources

- Increase and regularly update library holdings.
- Ensure that learning materials are updated, relevant, and adequate for academic programs.
- Review learning resources periodically in line with curriculum and program requirements.

e. Extracurricular and Educational Activities

- Expand sports, cultural, artistic, and other extracurricular activities.
- Link extracurricular activities more systematically with student development and employability.

f. Communication and Information Dissemination

- Make institutional communication timelier, visually attractive, student-focused, digital, career-oriented, and engaging.
- Improve the quality and design of publications using photographs, infographics, videos, student success stories, and institutional achievements.
- Strengthen student participation in communication and content creation while maintaining editorial and quality standards.



g. Administrative Efficiency

- Improve the timeliness of publication of examination results.
- Ensure that feedback and complaints are translated into visible actions.

i. Alumni Engagement

Although alumni engagement is a major potential strength, the College should move from willingness to structured participation through a formal alumni engagement mechanism.

Potential areas include mentoring, guest lectures, professional sessions, career guidance, internships, networking, events, fundraising/support, and promotion of the College.

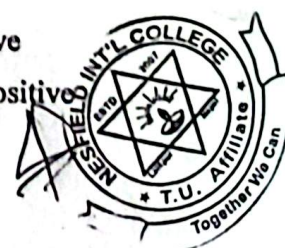
7. Recommendations

Based on the significance and cross-verification of findings of this audit with student satisfaction survey report, stakeholder feedback survey report, tracer study report, and the faculty appraisal report 2082, the committee make the following recommendations:

- Strengthen practical learning, laboratory resources, and industry exposure.
- Expand internship, placement, and career-development opportunities.
- Improve faculty research support and significantly increase scholarly publication and dissemination.
- Upgrade teaching-learning equipment, digital resources, classrooms, and IT facilities.
- Improve cafeteria/canteen services and other student amenities.
- Modernize and strengthen library holdings and learning resources.
- Expand sports, cultural, educational-tour, and other extracurricular opportunities.
- Improve the timeliness and effectiveness of results publication.
- Develop a structured alumni engagement and mentoring system.
- Ensure that all improvement initiatives are incorporated into the College's continuous quality-assurance cycle and reviewed for measurable outcomes.

Concluding Remark

Nesfield International College demonstrates a generally satisfactory and positive academic environment, characterized by competent and supportive teaching, positive



teacher-student relationships, friendly administrative services, co-curricular engagement, institutional reputation, and strong goodwill among graduates and stakeholders. The College has a sound foundation for continuous quality enhancement.

However, the evidences consistently indicate that the next stage of institutional improvement should focus on moving from satisfactory provision toward stronger experiential, research-oriented, industry-linked, technology-enabled, and student-centered education. Particular attention should be given to practical learning, laboratory and teaching resources, internships and placements, scholarly publication, student facilities, communication, administrative efficiency, and systematic alumni engagement.

The College should therefore adopt a prioritized, evidence-based quality enhancement plan with clearly assigned responsibilities, timelines, resources, indicators, and follow-up reviews. Along with preserving best existing practices, interventions are to be initiated to address the identified gaps.



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